



## **FORWARD PLAN AND EXEMPT CABINET REPORT LIST**

### **12 AUGUST 2020 TO 31 JANUARY 2021**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

#### Key decisions

A key decision is an executive decision (taken by cabinet or by an individual Cabinet member on cabinet's behalf):

- 1) Which involves the incurring of expenditure, or the making of savings, by the Council, which are anticipated to be £250,000 or above. The exception to this rule being where approval has previously been received to incur that expenditure by the Executive, notwithstanding criterion 3; or
- 2) Where the Council is entering into a contractual obligation with a value of £750,000 or above; or
- 3) For the acquisition or disposal of land or property with a value of £750,000 or above; or
- 4) Where the effect would be on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant.

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

#### Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Committee Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, [nicholas.hughes@thanet.gov.uk](mailto:nicholas.hughes@thanet.gov.uk), telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

#### Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing [committee@thanet.gov.uk](mailto:committee@thanet.gov.uk).

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Rick Everitt	Leader of the Council
Councillor Helen Whitehead	Deputy Leader of the Council and Cabinet Member for Housing and Community Services
Councillor Steve Albon	Cabinet Member for Operational Services
Councillor Ruth Duckworth	Cabinet Member for Estates and Economic Development
Councillor Rob Yates	Cabinet Member for Finance, Administration and Community Wealth Building

## 12 August 2020 to 31 January 2021

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Procurement of fire safety works	Approval for the letting of contracts for fire safety works to council owned residential buildings, covering: a) Passive fire works, and b) Fire alarms	1.Cabinet 2.Bob Porter, Director of Housing and Planning	Councillor Helen Whitehead, Deputy Leader of the Council and Cabinet Member for Housing and Community Services	17 Sep 20	Key	None	Cabinet report
Decision for Extending Dog Public Spaces Protection Order (PSPO)	Extension of current Dog PSPO to October 2023	1.Leader of the Council 2.Penny Button, Director of Safer Neighbourhoods	Councillor Rick Everitt, Leader of the Council	22 Sep 20	Key	None	Decision report

<b>Decision to be Considered</b>	<b>What the Decision will mean</b>	<b>1. Decision Path/ 2. Lead Officer</b>	<b>Lead Cabinet Member</b>	<b>For Decision by (in case of O &amp; S, consultation date)</b>	<b>Decision Type</b>	<b>Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972</b>	<b>Documents submitted to the Decision Maker</b>
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Procurement of capital works to council residential buildings	Approval for the letting of contracts for works to: a) Royal Crescent, Ramsgate, and b) Churchfields, Margate	1.Cabinet 2.Bob Porter, Director of Housing and Planning	Councillor Helen Whitehead, Deputy Leader of the Council and Cabinet Member for Housing and Community Services	22 Oct 20	Key	None	Cabinet report
MTFS 2021-25	Approve the high level financial strategy for the next four years	1.Cabinet 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	22 Oct 20	Non-Key	None	Cabinet report

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2020-21 Budget monitoring no.2	Update budget position and make any decisions on reallocations	1.Cabinet 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	19 Nov 20	Non-Key	None	Cabinet report
Draft final accounts 2019-20	Near-final accounts for noting	1.Cabinet 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	19 Nov 20	Non-Key	None	Cabinet report

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Fees and charges 2021-22	Cabinet to recommend fees and charges to Council	1.Cabinet  Overview & Scrutiny Panel  Council 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	19 Nov 20  24 Nov 20  10 Dec 20	Budget setting	None	Cabinet report  OSP report  Council report
TM Mid year review 2020-21	Half-yearly noting of treasury management position	1.Cabinet  Governance & Audit Committee  Council 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	19 Nov 20  25 Nov 20  10 Dec 20	Non-Key	None	Cabinet report  G&A Committee report  Council report

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TM Strategy 2021-22	Overall treasury management strategy	1. Governance & Audit Committee  Cabinet  Council 2. Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	25 Nov 20  14 Jan 21  11 Feb 21	Non-Key	None	G&A Committee report  Cabinet report  Council report
Policy for imposing financial penalties under The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020.	To allow the council to impose financial penalties of up to £30,000 on private landlords of residential premises who fail to meet the minimum standards for electrical safety.	1. Cabinet 2. Richard Hopkins, Private Sector Housing Manager Tel: 01843 577402	Councillor Helen Whitehead, Deputy Leader of the Council and Cabinet Member for Housing and Community Services	19 Nov 20	Non-Key	None	Cabinet report

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Policy for imposing financial and publication penalties under The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015.	To allow the council to impose publication penalties and financial penalties of up to £5,000 on landlords of domestic private rented property who fail to meet the minimum standards for energy efficiency	1.Cabinet 2.Richard Hopkins, Private Sector Housing Manager Tel: 01843 577402	Councillor Helen Whitehead, Deputy Leader of the Council and Cabinet Member for Housing and Community Services	19 Nov 20	Non-Key	None	Cabinet report
Final Accounts 2019-20	Final accounts for sign-off	1.Governance & Audit Committee 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	25 Nov 20	Non-Key	None	G&A Committee report



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Council Tax Base	Sets out the base upon which Council Tax is calculated	1.Cabinet 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	14 Jan 21	Key	None	Cabinet report
2021-22 Budget	Cabinet to approve recommendations to Council	1.Cabinet Overview & Scrutiny Panel Cabinet Council 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	14 Jan 21 19 Jan 21 28 Jan 21 11 Feb 21	Budget setting	None	Cabinet report OSP report 2nd Cabinet report Council report

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2020-21 Budget monitoring no.3	Update budget position and make any decisions on reallocations	1.Cabinet 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	14 Jan 21	Non-Key	None	Cabinet report
2021-22 Council tax resolution	To approve the Council Tax effective from 1 April 2021	1.Council 2.Tim Willis, Deputy Chief Executive (S151 Officer)	Councillor Rob Yates, Cabinet Member for Finance, Administration and Community Wealth Building	25 Feb 21	Non-Key	None	Council report